Override Files

Optional Data · https://dev.forecastpro.com/documentation/forecast-pro-trac/optional-data/override-files/

In addition to entering forecast overrides interactively using the override grid, Forecast Pro allows you to import overrides from other Forecast Pro projects, from Excel spreadsheets (both row and transaction-style) and from databases using ODBC.

Excel/CSV

The sample file shown below is installed into the Forecast Pro input directory and is named *123 Bakery – Overrides.xlsx*. Note that this file is for the standard override mode (TRAC version 8.3 or later).

	A	B	C	D	E	F	G	H
1	Total	Category	Customer	SKU	Date	Override	Comment	Locked
2	Total	Cakes	Food-King	BU-20-02	2023-Sep	18,250	Increased for scheduled promo	No
3	Total	Cakes	Food-King	BU-20-02	2023-Oct	21,500	Increased for scheduled promo	No
4	Total	Cakes	Food-King	BU-20-02	2023-Nov	20,000	Increased for scheduled promo	No
5	Total	Cakes	Food-King	CA-20-01	2023-Sep	23,900	Decreased - cannibalization from COR-12-11 promo	No
6	Total	Cakes	Food-King	CA-20-01	2023-Oct	22,850	Decreased - cannibalization from COR-12-11 promo	No
7	Total	Cakes	Food-King	CA-20-01	2023-Nov	5,000	Decreased - cannibalization from COR-12-11 promo	No
8	Total	Cakes	Grocery-La	BU-20-02	2023-Sep	8,500	Increased for scheduled promo	No
9	Total	Cakes	Grocery-La	BU-20-02	2023-Oct	9,550	Increased for scheduled promo	No
10	Total	Cakes	Grocery-La	BU-20-02	2023-Nov	9,110	Increased for scheduled promo	No
11	Total	Cakes	Grocery-La	CA-20-01	2023-Sep	6,000	Decreased - cannibalization from COR-12-11 promo	No
12	Total	Cakes	Grocery-La	CA-20-01	2023-Oct	6,000	Decreased - cannibalization from COR-12-11 promo	No
13	Total	Cakes	Grocery-La	CA-20-01	2023-Nov	6,000	Decreased - cannibalization from COR-12-11 promo	No
14	Total	Cakes	Sids-Club	BU-20-02	2023-Sep	34,000	Increased for scheduled promo	No
15	Total	Cakes	Sids-Club	BU-20-02	2023-Oct	36,550	Increased for scheduled promo	No
16	Total	Cakes	Sids-Club	BU-20-02	2023-Nov	29,100	Increased for scheduled promo	No
17	Total	Cakes	Stuff-Mart	BU-20-02	2023-Sep	9,500	Increased for scheduled promo	No
18	Total	Cakes	Stuff-Mart	BU-20-02	2023-Oct	12,220	Increased for scheduled promo	No
19	Total	Cakes	Stuff-Mart	BU-20-02	2023-Nov	11,150	Increased for scheduled promo	No

The first columns (A through D in our example) define the attributes and name of the item (i.e., the hierarchy information).

The next column (E in our example) must have “Date” as the header. Dates may be entered in an Excel format, or in a Year-Period format (e.g. 2026-July or 2026-52).

The next column (F in our example) must have “Override” as the header. The override value is entered here. Please note that you may use formula overrides as well as number overrides. Formulas must begin with an equal sign (if using Excel, use an apostrophe before the equal sign to prevent

Excel from executing the formula).

The next column (G in our example) has “Comment” as a header. This is where override comments are entered.

The final column (H in our example) is optional. If used, it must have “Locked” as the header. To lock an override in standard mode, simply enter “Yes” here.

If you are using TRAC v8.2 or earlier or are using *Multi-row Override* or *Multi-row Incremental* mode, there is an additional column (column F in our example) to specify the Override Row, as shown below in the sample file, 123 Bakery - Overrides - Multi-row Mode.xlsx.

	A	B	C	D	E	F	G	H
1	Total	Category	Customer	SKU	Date	Row	Override	Comment
2	Total	Cakes	Food-King	BU-20-02	2023-Sep	Override 1	18250	Increased for scheduled promo
3	Total	Cakes	Food-King	BU-20-02	2023-Oct	Override 1	21500	Increased for scheduled promo
4	Total	Cakes	Food-King	BU-20-02	2023-Nov	Override 1	20000	Increased for scheduled promo
5	Total	Cakes	Food-King	CA-20-01	2023-Sep	Override 2	23900	Decreased - cannibalization from COR-12-11 promo
6	Total	Cakes	Food-King	CA-20-01	2023-Oct	Override 2	22850	Decreased - cannibalization from COR-12-11 promo
7	Total	Cakes	Food-King	CA-20-01	2023-Nov	Override 2	5000	Decreased - cannibalization from COR-12-11 promo
8	Total	Cakes	Grocery-La	BU-20-02	2023-Sep	Override 1	8500	Increased for scheduled promo
9	Total	Cakes	Grocery-La	BU-20-02	2023-Oct	Override 1	9550	Increased for scheduled promo
10	Total	Cakes	Grocery-La	BU-20-02	2023-Nov	Override 1	9110	Increased for scheduled promo
11	Total	Cakes	Grocery-La	CA-20-01	2023-Sep	Override 2	6000	Decreased - cannibalization from COR-12-11 promo
12	Total	Cakes	Grocery-La	CA-20-01	2023-Oct	Override 2	6000	Decreased - cannibalization from COR-12-11 promo
13	Total	Cakes	Grocery-La	CA-20-01	2023-Nov	Override 2	6000	Decreased - cannibalization from COR-12-11 promo
14	Total	Cakes	Sids-Club	BU-20-02	2023-Sep	Override 1	34000	Increased for scheduled promo
15	Total	Cakes	Sids-Club	BU-20-02	2023-Oct	Override 1	36550	Increased for scheduled promo
16	Total	Cakes	Sids-Club	BU-20-02	2023-Nov	Override 1	29100	Increased for scheduled promo
17	Total	Cakes	Stuff-Mart	BU-20-02	2023-Sep	Override 1	9500	Increased for scheduled promo
18	Total	Cakes	Stuff-Mart	BU-20-02	2023-Oct	Override 1	12220	Increased for scheduled promo
19	Total	Cakes	Stuff-Mart	BU-20-02	2023-Nov	Override 1	11150	Increased for scheduled promo

The Override Row can either be a number field identifying the row number or a text field identifying the row name.

Multi-row modes do not support locking. If you are using a multi-row mode, do not include a locked column in the file.

ODBC

If you plan to import your overrides using ODBC, examine the *Overrides* table in the sample Access database file *123-Bakery-ODBC.mdb* located in the Forecast Pro input directory.

Overrides

ItemId0	ItemId1	ItemId2	ItemId3	FC_Period	FC_Year	Override_Ro	Override_Fo	Override_Cre	Override_Comment
Total	Cakes	Grocery-Land	BU-20-02	8	2023	2	=STAT*.8		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	BU-20-02	9	2023	2	=STAT*.7		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	BU-20-02	10	2023	2	=STAT*.6		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	BU-20-02	11	2023	2	=STAT*.6		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	BU-20-02	12	2023	2	=STAT*.6		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	BU-20-02	1	2024	2	=STAT*.6		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	BU-20-02	2	2024	2	=STAT*.6		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	BU-20-02	3	2024	2	=STAT*.6		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	BU-20-02	4	2024	2	=STAT*.6		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	BU-20-02	5	2024	2	=STAT*.6		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	BU-20-02	6	2024	2	=STAT*.6		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	CA-20-01	8	2023	2	=STAT*.8		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	CA-20-01	9	2023	2	=STAT*.7		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	CA-20-01	10	2023	2	=STAT*.6		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	CA-20-01	11	2023	2	=STAT*.6		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	CA-20-01	12	2023	2	=STAT*.6		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	CA-20-01	1	2024	2	=STAT*.6		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	CA-20-01	2	2024	2	=STAT*.6		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	CA-20-01	3	2024	2	=STAT*.6		G-Land to discontinue cakes at 40% of store locations
Total	Cakes	Grocery-Land	CA-20-01	4	2024	2	=STAT*.6		G-Land to discontinue cakes at 40% of store locations

Notice that the attribute fields are present.

- *FC_Period* and *FC_Year* are number fields identifying the forecast date for the override.
- *(Multi-row modes and TRAC v8.2 and earlier) Override_Row* can either be a number field identifying the row number or a text field identifying the row name. This column should be excluded for TRAC Standard mode.
- *Override_Value* is a numeric field for the value of an override. It does not need to be included if Override_Formula is present and populated for all rows. If Override_Value and Override_Formula are included, only one should be populated for each row.
- *Override_Created* is a date/time field identifying when the override was created. If the entry is blank the override report will list the date/time that the override was loaded into the project.
- *Override_Comment* is a text field containing the comment you wish to associate with the override. If the entry is blank, no comment will be associated with the override.

Formatting rules

In a spreadsheet, a header row is required. The Row and Comment fields must be present and labeled accordingly.

In a spreadsheet, the dates in the header row need to be either in an Excel format, or in a Year-Period format, e.g. 2026-July, or 2026-52.

Overrides can be assigned at any level.

The override row can be specified by either the row number or the row name. Please note that the override row should only be included for *multi-row modes and TRAC v8.2 and earlier.*

Overrides can be entered as values or formulas. In ODBC, values should be included in the Override_Value field and formulas in the Overide_Formula field. Only one of these field should be populated for each row.

If an item has no overrides, it does not need to be included in the spreadsheet, table or query.