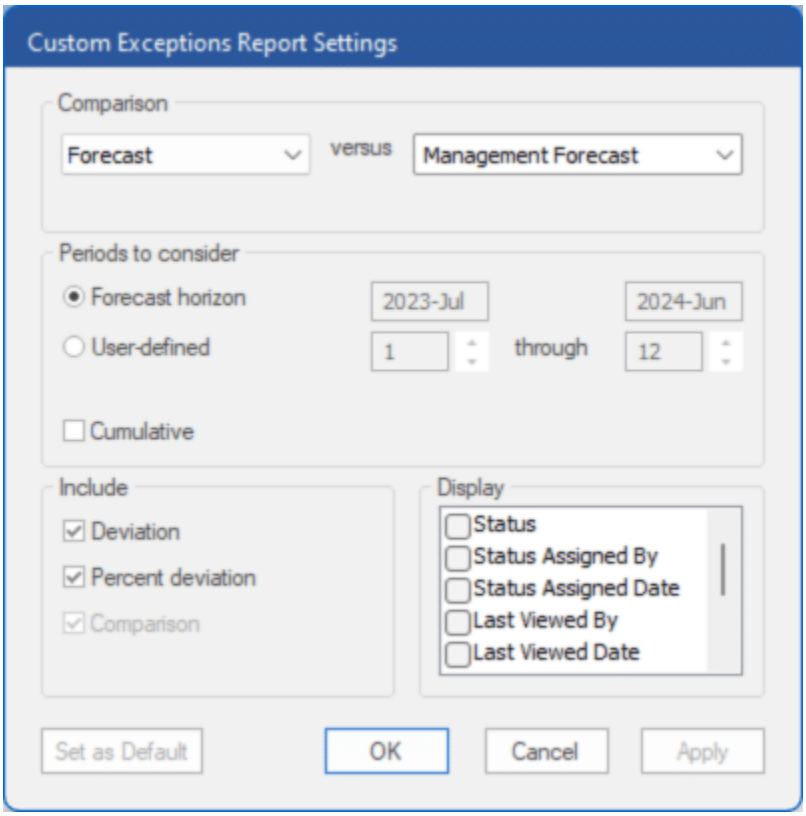
Custom

The Exception Report Views · https://dev.forecastpro.com/documentation/forecast-pro-trac/the-exception-report-views/custom/

> Forecast Pro TRAC only

Click on the **Custom** icon on the **Reports** tab to open the **Custom** report. The Custom report compares the current forecast or history to any row(s) available in the override grid.



The report shown above (taken from the project *Lesson 10*) compares the current forecast to the Sales Forecast (an external row). The ***Comparison*** drop-down menus allow you to select if you want to compare history or a forecast (forecast, baseline or statistical) and the comparison series.

The ***Periods to consider*** section allows you to select how many time periods to monitor). Select **User-defined** to activate the spinners below the date range. Use the spinners to select the starting and ending historic periods. Selecting “1” or “0” will select the most recent historic period, “-1” will

select the previous historic period and so on. As you change the spinners, the date above will update to reflect the actual starting and ending periods selected. Check *Cumulative* if you want to look at the total across the specified historical periods.

The ***Include*** section allows you to specify which statistics you want to show in the report.

The ***Display*** section lists the optional columns you may include in the report.

- ***Status***: Displays the status.
- ***Status Assigned By***: Displays the user who assigned the status.
- ***Status Assigned Date***: Displays the date the status was assigned.
- ***Last Viewed By***: Displays the user who last viewed the item.
- ***Last Viewed Date***: Displays the date the item was last viewed.
- ***Description***: Displays the Description for the item in the historic data file.
- ***Pareto***: Includes four additional columns: Pareto, % of Total, Ranking and Cumulative %. Consult The Pareto Tab for more information.
- ***Comments (Y/N)***: Displays a value of Yes or No to identify which items have item-level comments associated with them.
- ***Comments***: Displays the most recent comment.
- ***Custom Filters***: If you have included filters in the project (see Custom Filter Fields in *Setting Up Your Optional Data*), you may add those to the report.